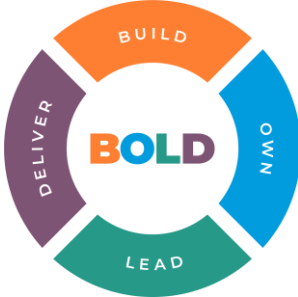


Job Description

Job Title:	LPG Pack Driver/Plant Attendant			
Employer:	Sol St. Lucia Ltd.			
Location:	Road Town, Tortola, BVI			
Available to:	No	Current Sol staff	Yes	External Applicants
Reports to:	Senior LPG Plant Foreman			
Subordinates:	None			
Purpose:	To support the LPG Depot Operations			
Accountabilities:	LPG Driver • Completion of the Daily Checklist for pack truck and forklift and reporting of defects to Senior LPG Plant Foreman • Ensure company vehicles are kept clean, tidy, and in good working conditions. • Completion of Daily Stock Control – LPG Pack Deliveries and submission to Senior LPG Plant Foreman for review. • Timely collection and accurate submission of funds to Senior LPG Plant Foreman Safe delivery of LPG cylinders to customer sites. • Ensure cylinders are properly secure on vehicles while on public roads. • Transportation of goods to the Company's compound when required. • Follow local traffic regulations and policies governing the use of Company vehicles. • The safe handling of company equipment and documents. • Identify and report Black or Unsafe Spots in customer routes. • Completion of customer site inspection forms including LPG racks at reseller locations and submit forms to the Senior LPG Plant Foreman for review. Plant Attendant • Assist with the completion of the daily start-up and shut-down activities • Support safe disposal of hazardous and non-hazardous waste and record keeping. • Safe filling of LPG cylinders and bobtail, including completion of relevant records. • Complete and record daily calibration of scales. • Conduct daily checks for leaks / faults of all product storage vessels and equipment. • Ensure safety and perimeter fences are free of vines and vegetation. • Ensure the depot is kept clean and free of debris, i.e., good housekeeping. • Conduct and record daily, weekly, monthly, quarterly, and annual inspections and appropriate maintenance activities per the Operations Activity Plan and alert the Senior LPG Plant Foreman of pertinent issues. • Check fire extinguishers monthly and ensure maintenance records are kept. • Assist with daily tank dips and ensure accurate records are kept • Ensure bulk storage tanks are drained of water every day. • Ensure physical storage conditions for cylinders, commercial tanks, tools, parts and equipment and other stock items remain at the required standards. • Participate in emergency response and safety drills as required. • Assist with product receiving and/or transfer operations, including the monitoring and recording of pipeline pressures. • Any other duties assigned from time to time. HSE Related • Conduct activities with the highest level of safety awareness and readiness • Attend safety and toolbox meetings and execute tasks as assigned.			

Job Description

	• Participate in HSE meetings and Driver toolbox meetings. • Participate and complete all job-related training. • Report all safety incidents on a timely basis. • Report Hazard ID's: Unsafe Acts and Unsafe Behaviours. • Ensure proper usage of PPE per company guidelines.
BOLD Behaviours and Values	• Be an ambassador of Sol's BOLD leadership behaviors and core values. • When we are BOLD, we create a work environment where we can thrive and excel through continuous improvement whether we are an individual contributor, manager, director, or the senior leadership team.  
Qualification Requirements:	• A sound Secondary education • 3 – 5 years working experience • Basic knowledge of LPG and its safe handling • Experience in driving heavy goods vehicles • Possession of a penalty-free heavy goods vehicle driving licence • Applications from Belongers will be given preference
Other Competency Requirements:	• Possess a high degree of competence and responsibility; must be able to make sound decisions to get things done on time. • Knowledge of and familiarity with BVI. • Have mechanical and electrical aptitude. • Able to self-plan, motivate, and deliver results. • Demonstrates enthusiasm and an attitude to work well with others in teams. • Expresses confidence in dealing with customers. • Must always display safety awareness and environmental consciousness.
Other Information:	In addition to basic salary the successful applicant shall receive applicable job grade allowances and be eligible to participate in The Sol Group Pension Scheme and its non-contributory Group Health and Life Insurance Scheme.
Application Procedures:	Applications are to be submitted by completing the Sol Job Application Form available on the Sol website at solpetroleum.com and submitted via e-mail to careers@solpetroleum.com on or by October 10, 2025. Applicants must complete all the requested information to be considered. Certified copies of relevant certificates will be requested for those applicants under consideration. Only suitable applications will be acknowledged. • Company Name: Sol St. Lucia Ltd. • Telephone Number: 1 (284) 494 2107 / 1 (284) 340 7047 • E-mail Address: careers@solpetroleum.com