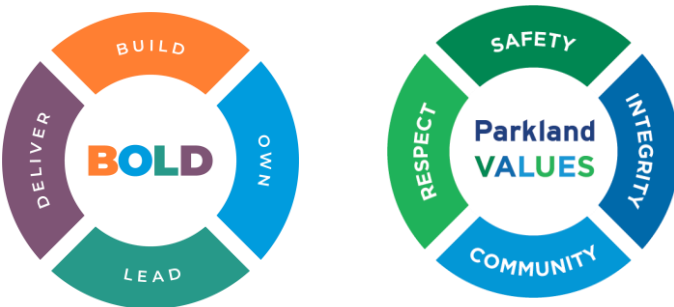


## Job Description

<b>Job Title:</b>	Maintenance Technician
<b>Employer:</b>	SOL (BARBADOS) LTD.
<b>Location:</b>	Spring Garden, Barbados
<b>Available to:</b>	Yes <b>Current Sol staff</b> Yes <b>External Applicants</b>
<b>Reports to:</b>	Facilities Supervisor
<b>Subordinates:</b>	nil
<b>Purpose:</b>	<ul style="list-style-type: none"> <li>To execute activities related to the preventive and response maintenance of pipelines, pumps used both in the dispensing and distribution of fuels, tanks, dispensers, air meters, car washes, lighting and all electrical equipment installed at all SOL customer sites</li> <li>To assure the safe and efficient day to day functioning of the SOL (BARBADOS) LTD. LPG and Lubricants Facility located at Spring Garden Barbados</li> </ul>
<b>Accountabilities:</b>	<p><b>Main Role:</b></p> <ul style="list-style-type: none"> <li>Maintain company maintenance management software with reporting to Retail Maintenance Engineer and Facilities Supervisor as directed.</li> <li>Maintenance of all fuel pumps and dispensers at retail and commercial sites</li> <li>Inspection, testing and replacing of fuel pipelines</li> <li>Inspection, testing and assist in the replacement of tanks and ancillary equipment</li> <li>Preventative and crisis response maintenance on other forecourt equipment which may include but is not limited to air meters, nozzles and hose, commercial meters, dispensers, pay at the pump operations equipment, man-way access covers, fill points, tank vents and so on.</li> <li>Assure the highest level of safety awareness and practices at all times.</li> <li>Perform weekly lubrication and maintenance to depot main and emergency gates.</li> <li>Ensure that all product waste is disposed of safely to group standards and that proper records are made, kept and forwarded, through depot supervisor, to central files.</li> <li>Carry out daily preventive maintenance as directed on all drains, sumps, pipelines, fire systems, depot pumps and all other equipment.</li> <li>Attend safety and toolbox meetings and execute tasks as assigned.</li> <li>Perform scheduled maintenance; assist with scheduled inspections and general upkeep of all LPG depot plant, equipment and tools.</li> <li>The general proper functioning of LPG plant, equipment and tooling.</li> <li>Ensure that all HSE standards and practices are complied with in all work related activities.</li> <li>Assist with and/ or participate in emergency exercises and drills at SOL (Barbados) Ltd' LPG facilities as required.</li> <li>Assist in the preparation of operations improvement initiatives and execute related tasks as assigned.</li> <li>Contribute to the ongoing development and refinement of all maintenance strategies and demonstrate commitment to those implemented.</li> <li>On time delivery of specific tasks that may be requested from time to time.</li> <li>Assist with annual update of SOL (Barbados) Ltd' asset register as it pertains to SOL LPG depot, facilities and buildings. Assist where &amp; when necessary with asset register in other SOL departments.</li> </ul>

	<ul style="list-style-type: none"> <li>Attend monthly HSE meetings.</li> <li>Attend scheduled and 'on the spot' toolbox meetings as appropriate – not less than one per week to be signed off by the Facilities manager/supervisor and kept in centralized files.</li> <li>Full commitment to the implementation, practice and recording of critical procedures as per policy. Such areas include (but are not limited to) PPE, PTW system, Plant change, conductivity testing.</li> <li>Ensure physical storage conditions for fuels (bulk vessels), tooling, parts and equipment and other stock items remain at the required standards.</li> <li>Participate in special drills and exercises such as annual oil spill exercise. Such exercises and drills may be in collaboration with other oil companies and the emergency services.</li> <li>Ensure, through recorded tests that all back up pumps and equipment remain in working order. All records to be forwarded, through LPG Foreman to central files.</li> <li>Other duties as assigned by the Operations Manager or his designate from time to time.</li> </ul> <p><b><u>HSSE:</u></b> General responsibilities (includes but not limited to the following):</p> <ul style="list-style-type: none"> <li>Assist in compliance reviews, general risk assessments and other safety assessments to support Health, Safety and Environmental management.</li> <li>Maintain relevant HSE logs and documentation.</li> <li>Identification of and assist in the compliance of applicable laws and regulations.</li> <li>Prepare applicable HSE reports as necessary.</li> <li>Provide assistance and advice on HSE issues to make recommendations to facility management.</li> <li>Participate in detailed incident investigations and Root Cause Analysis.</li> <li>Promote incident prevention for the benefit of employees and visitors.</li> <li>Assist in the development and presentation of relevant HSE training.</li> <li>Observe HSE regulations, wears all required safety equipment, encourages safe working practices, corrects obvious hazards immediately or reports them to the proper personnel.</li> <li>Ability to work with employees and achieve cultural change in the face of potential resistance.</li> <li>Maintain positive and proactive relations with managers and employees, as well as our customers and regulatory agencies.</li> <li>Perform other work-related tasks as required as assigned.</li> <li>Comply with all Sol and local regulatory HSE procedures and policies.</li> </ul>
<b>BOLD Behaviours and Values</b>	<ul style="list-style-type: none"> <li>Be an ambassador and supporter of our BOLD leadership behavior and values.</li> <li>When we are BOLD, we create a work environment where we can thrive and excel through continuous improvement whether we are an individual contributor, manager, director, or the senior leadership team.</li> </ul> <div style="text-align: center;">  </div>
<b>Qualification Requirements:</b>	<ul style="list-style-type: none"> <li>A sound secondary education with qualification from a technical college or institution</li> <li>Associate Degree or City and Guilds qualification in Mechanical / Electrical discipline</li> <li>3 to 5 years working in an industrial facility</li> <li>Previous working experience in Oil and Gas industry will be considered an asset.</li> </ul>

<b>Competencies Required:</b>	<ul style="list-style-type: none"> <li>• Must be computer literate.</li> <li>• Demonstrated service excellence focus.</li> <li>• Ability to work in a team and operate under strict timeframes and deadlines.</li> <li>• Self-driven, motivated, and able to work independently to deliver results.</li> <li>• Pleasant disposition, with demonstrated good deportment, well organized, and with excellent verbal and written communication skills.</li> <li>• Emphatic demeanor with customer focus. Must be confident when dealing with customers.</li> <li>• Health, Safety, Security &amp; Environment (HSSE) Induction (Personal Protective Equipment (PPE), Firefighting, Emergency Relief (ER), Manual handling, Forklift operations), electrical safety, lock out/tag out.</li> <li>• Product knowledge on petroleum products.</li> <li>• Plant/equipment installation and operating procedures.</li> <li>• Excellent organizational, communication skills &amp; interpersonal relationships.</li> <li>• Problem solving skills along with a demonstrated “Can Do” skill set.</li> <li>• A practical operator with a proven ability to get things done competently and on time.</li> <li>• Have mechanical and electrical aptitude.</li> <li>• Able to self-plan, motivate and deliver results.</li> <li>• A team player who demonstrates enthusiasm and an attitude to work well with others in teams.</li> <li>• HSSE and Emergency Codes compliance.</li> </ul>
<b>Other Information:</b>	<p>In addition to basic salary the successful applicant shall receive applicable job grade allowances and be eligible to participate in The Sol Group Pension Scheme and its non-contributory Group Health and Life Insurance Scheme. Travel may be required.</p>
<b>Application Procedures:</b>	<p>Applications are to be submitted by completing the Sol Job Application Form available on the Sol website at <a href="http://solpetroleum.com">solpetroleum.com</a> and submitted via e-mail to <a href="mailto:careers@solpetroleum.com">careers@solpetroleum.com</a> on or by <b>May 15, 2025</b>. Applicants must complete all the requested information to be considered. Certified copies of relevant certificates will be requested for those applications under consideration. Only suitable applications will be acknowledged.</p>