

## Job Description

Job Title:	Aviation Crewman
Employer:	SOL St. Lucia Ltd BVI
Location:	Beef Island Depot, Tortola
Available to:	No Current Sol staff Yes External Applicants
Reports to:	Aviation Superintendent
Subordinates:	None
Purpose:	To conduct the operation and maintenance of the Company's Aviation fuelling facilities at the Beef Island Airport.
Accountabilities:	<ul> <li>Receipt of Aviation fuels at the airport depot in a matter as to ensure that the type, quality, and cleanliness are properly checked on arrival and during receipt and that fuel is discharged safely and efficiently into airport storage.</li> <li>Refuel all aircraft at the airport in a timely and safe manner while maintaining the Shell Aviation HSSE standards</li> <li>Ensure the Quality Control of all Aviation products at the airport</li> <li>Report any incident/accident that may occur at the airport as well as report near misses and unsafe acts</li> <li>Perform routine preventative maintenance on vehicles and equipment as specified in the Shell Aviation Operations Manual</li> <li>Handle daily cash transactions and monitor stocks control at the airport depot</li> <li>Any other reasonable tasks directly or indirectly related to the position that may be requested from management from time to time.</li> </ul>
BOLD Behaviours and Values	<ul> <li>Be an ambassador and supporter of our BOLD leadership behavior and values.</li> <li>When we are BOLD, we create a work environment where we can thrive and excel through continuous improvement whether we are an individual contributor, manager, director, or the senior leadership team.</li> </ul>
Qualification Requirements:	<ul> <li>A sound secondary school (High School) education as a minimum qualification</li> <li>Previous experience in aviation fueling operations would be an asset</li> <li>Must be literate</li> <li>Must have drivers' license, preferably for heavy vehicles</li> <li>Applications from Belongers will be given preference</li> </ul>
Other Competency Requirements:	The person occupying this position must possess a high degree of competence and responsibility. The Aviation Crewman must be an individual who can make quick and accurate decisions. He/she must be able to work unsupervised and have a genuine understanding of all phases of the installation's operation.

	Additionally, he/she must be able to effectively communicate to his/her supervisor and co-workers.
	Following Quality Control procedures and ensuring a high degree of safety standards are understood and carried out by every staff member. He/she must also be able to fill in for the Aviation Supervisor during brief absences.
	Quality attitude, safety awareness and environmental consciousness are qualities that must be always displayed.
	<ul> <li>HSSE Policies/HSSE Management Systems – Sound understanding</li> <li>Product knowledge/PPE – Working knowledge.</li> <li>Shell Airport Operations Manual procedures – Working knowledge</li> <li>Audit/sound understanding</li> <li>Accident Incident Investigation – Sound Understanding</li> <li>Fire Fighting/Emergency Response – Working knowledge</li> </ul>
Other Information:	In addition to basic salary the successful applicant shall receive applicable job grade allowances and be eligible to participate in The Sol Group Pension Scheme and its non-contributory Group Health and Life Insurance Scheme.
Application Procedures:	Applications are to be submitted by completing the Sol Job Application Form available on the Sol website at solpetroleum.com and submitted via e-mail to careers@solpetroleum.com on or by <b>August 26</b> , <b>2022</b> . Applicants must complete all the requested information to be considered. Certified copies of relevant certificates will be requested for those applications under consideration. Only suitable applications will be acknowledged.
	<ul> <li>Company Name: Sol St. Lucia Ltd.</li> <li>Telephone Number: 1(284) 494 2107 / 1(284) 340 7047</li> <li>Email Address: careers@solpetroleum.com</li> </ul>

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